



City of Troy

Matthew Simmons
Assistant Fire Chief

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Sabra Johnson, Strawberry Festival Manager
405 S.W. Public Square
Troy, Ohio 45373

Dear Sabra,

This letter is being sent to communicate to all 2008 Troy Strawberry festival participants utilizing tents, canopies, or membrane structures. All participants will be required to provide proof of flame-resistant documentation in accordance with the Ohio Fire Code. The retardant information should be on the manufacturer's label or contained in the paperwork, provided when the tent or structure was purchased. This will not only apply to the levee participants but to the Friday evening participants on the square as well.

This requirement will be enforced by a fire safety inspection to all participants, prior to any operation by the participants. The fire safety inspection will not only verify the fire retardant, but also any other safety issues that are addressed in the self-certification checklist. Thank you in advance for your cooperation in this matter. If you have any questions or comments, please feel free to contact me at the fire department.

Cc:
File

Respectfully,
Matthew D. Simmons, Assistant Chief
Chief of Fire Prevention Bureau